

PRESBYTERY OF CHICAGO

ANNUAL REPORT TO PRESBYTERY BY SPECIALIZED CLERGY – 2009

Our Constitution requires that presbytery be responsible and accountable for ministry performed within its bounds and for ministry performed by its clergy members who are outside the bounds. If the presbytery validates a ministry and grants permission for the minister to serve, “such permission shall be subject to review and renewal annually” (*Book of Order G-11.0411*). **You must complete this annual report, and the Committee on Ministry must request the presbytery assembly to renew the validation of your ministry. Failure to do so can jeopardize your good standing as a member of the presbytery.**

The *Book of Order (G-11-0403a-e)* includes the following standards for validated ministries:

- a. The ministry of continuing members shall be in demonstrable conformity with the mission of God’s people in the world, as set forth in Holy Scripture, the *Book of Confessions*, and the *Book of Order* of this church.
- b. The ministry shall be one that serves others, aids others, and enables the ministries of others.
- c. The ministry shall give evidence of theologically informed fidelity to God’s Word. This will normally require the Master of Divinity degree or its equivalent and the completion of the requirements for ordination set forth in G-14.0482.
- d. The ministry shall be carried on in accountability for its character and conduct to the presbytery and to other organizations, agencies, and institutions.
- e. The ministry shall include responsible participation in the deliberations and work of the presbytery and in the worship and service of congregations.

The following form shall be completed and returned to the Presbytery Office.

Sections I and II: Please provide all requested information – even if there is no change.

Section III: Please complete according to *Book of Order* standards shown above.

Section IV: Report on activities of religious or ecclesiastical nature.

Section V: Concerns and requests

If you are in a new ministry since your last report, please include a copy of your position description and contract.

Please return your completed report by August 1, 2009 to:

Carole Norton, Coordinator, Specialized Ministries Committee

Presbytery of Chicago

100 S. Morgan Street

Chicago, IL 60607

Email: cnorton@chicagopresbytery.org

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- I. **Name**
Street State Zip
Telephone Email
- II. **Employment during the past year (full or part-time positions, secular or religious, including self-employment, for which income was earned). Describe positions, give name and address of employing body or write “not so employed”.**
Is this a new ministry? yes no
If yes, it will be necessary to validate the ministry through the Committee on Ministry Specialized Ministries Sub-Committee. Please attach your new position description and contract.
- III. **Please briefly describe the way(s) in which your present ministry fulfills each of the criteria from the *Book of Order* as listed on the previous page of instructions.**
- A. **Conforms to the mission of God’s people....**
- B. **Ministry that serves others....**
- C. **Evidence of theologically informed fidelity....**
- D. **Carried on in accountability for its character & conduct....**
- E. **Participation in deliberation and work of presbytery...**

IV. Report on activities of religious or ecclesiastical nature

A. Please briefly indicate how you have been active in the past year

1) Parish: where do you worship?

How do you participate in congregational life (e.g. parish associate)?

2) Chicago Presbytery:

3) Synod of Lincoln Trails:

4) PCUSA General Assembly Entities:

B. If not presently active in the presbytery, where might you be interested in serving?

C. Other religious or ecclesiastical activities in which you have been engaged during the past year.

D. Do you participate in a lectionary/covenant group or something similar? If yes, where?

If no, would you be interested in such a group?

V. Your concerns and requests

We keep you in our prayers. Are there particular concerns or issues we could lift up in prayer or other ways we can be helpful to you?

Signed

Date

It is of utmost importance that each minister fill in the above blanks carefully, sign and return as indicated.

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PERSONAL CONTACT INFORMATION

NAME

HOME ADDRESS

HOME PHONE CELL PHONE

HOME EMAIL

EMPLOYMENT CHURCH/AGENCY

ADDRESS

BUSINESS PHONE EXT

EMAIL