

## Covenant with a Minister Serving a Church In a Temporary Pastoral Relationship – Chicago Presbytery

This Covenant is between the Session of \_\_\_\_\_  
(Church name and town/city)

and the Rev. \_\_\_\_\_,  
(Name of minister)

who is agreeing to provide pastoral services as an (choose one):

\_\_\_\_\_ - Interim Pastor or Interim Associate Pastor  
(for a church planning to search for a new installed pastor / associate in the near future).

\_\_\_\_\_ - Stated Supply Pastor  
(for a church that is uncertain or not planning to search for a new installed pastor).

\_\_\_\_\_ - Temporary Supply Pastor  
(for a church seeking a minister for a short term period (6 months or less)).

\_\_\_\_\_ - Other temporary title / please specify: \_\_\_\_\_.

This covenant relationship is for up to one year / 12 months, and shall begin on (dates) \_\_\_\_\_ until \_\_\_\_\_ . This temporary pastoral relationship covenant may be renewed, with the concurrence of session, the serving Pastor, and the Commission on Ministry.

(Use if pastor is new to the Chicago Presbytery) \_\_\_\_\_ (Name of Pastor) will become a member of the Presbytery of Chicago upon release from his/her present presbytery and acceptance by the Presbytery of Chicago.

It is understood that the minister serving in a temporary pastoral relationship is accountable to the Chicago Presbytery through the Commission on Ministry and will provide written reports about his or her ministry to the COM every 6 months, due on March 1 and October 1 annually.

It is understood that the minister serving in a temporary pastoral relationship is not ordinarily eligible to be called as a Pastor in this congregation. Any exception to this policy must be negotiated with the Commission on Ministry, and must be approved by the Presbytery Assembly by a 3/4 vote (see G-2.0504c).

The minister serving in a temporary pastoral relationship will fulfill the following responsibilities: (Please cross out any responsibilities that do not apply, and add any additional responsibilities):

- Working with the congregation on interim / transitional tasks
- Provide spiritual and administrative leadership for the congregation
- Lead worship and administer the sacraments
- Officiate at weddings and funerals
- Provide pastoral care for the congregation and for all who seek comfort and guidance through the church
- Serve as moderator of the session and head of staff
- Assist boards and committees in their ministry
- Train newly elected officers and assist in preparing persons for membership
- Participate in the presbytery
- Conduct a congregational mission study or similar study as preparation for the Pastor Nominating Committee
- Assist in the preparation of the Ministry Information Form (MIF)

The minister serving in a temporary pastoral relationship will not ordinarily be involved in the work of any Pastor Nominating Committee, beyond providing training opportunities, preparation of the Ministry Information Form (MIF) and necessary communications with the session and congregation about PNC work and progress.

This position is *(please indicate)* full time **OR** this position is for \_\_\_\_\_ hours per week.

The compensation for this agreement shall be that in the terms of call below.

For more information regarding presbytery’s required salary and benefit minimums, please request a copy of current compensation guidelines or find them on-line at: <http://www.chicagopresbytery.org/commission-on-ministry/> and scroll to the bottom of the page.

Effective salary		Reimbursable expenses by voucher	
Cash Salary		Automobile Expense (up to)	
Housing allowance or Manse		Other Professional Exp. (up to)	
Utilities		Continuing Education (Min. of \$700)	
		Moving costs (up to)	
Paid Vacation (4 wks min)			
Paid Continuing Ed (2 wks min)		<b>SECA Supplement (up to 50%)</b>	
Board of Pensions Medical and Other benefits (Amount \$ _____ )		Circle One	Yes / No
OR Post Retirement Dues (Amount \$ _____ )		Circle One	Yes / No

**Boundary Training**

The Presbytery of Chicago requires annual boundary training for all minister members. Any minister member, commissioned ruling elder or candidate under care who is serving in a temporary pastoral relationship with a Presbytery of Chicago member congregation is subject to this annual requirement.

“By signing this covenant, I acknowledge and agree to the presbytery boundary training requirement.”

**Salary Continuation**

It is agreed that this covenant may be terminated upon a minimum of 30 days’ written notice by either the minister or by the Session. If terminated by the Session prior to the end of the covenant period, compensation and benefits will continue for up to three months after the date of termination of ministry. The salary continuation will also end at the start of the minister’s next full time service and be adjusted for part time service. If the minister initiates the departure, all terms of call items will ordinarily terminate on the last day of service.

\_\_\_\_\_  
(Printed Name of Minister)

\_\_\_\_\_  
(Signature of Minister)

\_\_\_\_\_  
(Printed Name of Clerk of Session)

\_\_\_\_\_  
(Signature of Clerk of Session)

\_\_\_\_\_  
(Signature – COM Moderator)

\_\_\_\_\_  
(Signature - Presbytery Stated Clerk)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)