

POSITION DESCRIPTION
Half-time Pastor
MORGAN PARK PRESBYTERIAN CHURCH
2017 West 110th Place
Chicago, Illinois 60643

POSITION DESCRIPTION:

Half-time Pastor will assist with planning and will lead worship on Sunday mornings, be involved with congregational visits, moderate Session meetings, offer input to committees and oversee staff.

RESPONSIBILITIES:

The Half-time Pastor of our church will have the responsibility for fostering programs and activities that forward the mission of the church. Specific responsibilities will include:

1. Providing spiritual leadership and development for our diverse congregation through preaching, leading worship, administering the sacraments, and challenging the church to live out the Gospel as the body of Christ.
2. Preaching each Sunday and serving communion the first Sunday of each month.
3. Calling on those in the hospital and making visits to the homebound.
4. Serving as moderator to the Session on a monthly basis and for special meetings.
5. Working with the Congregational Nurture and Community Outreach Committees, attending committee meetings when a definite need arises for pastoral advice and/or guidance.
6. Pastoral reports will be provided at Session meetings.
7. Teaching/training persons in new officer and member orientation.
8. Overseeing the performance of the Church Secretary, Church Music Director and Custodian (all part-time employees).
9. Collaborating in the administration of social media (website, Facebook, etc.)

TIME REQUIREMENTS:

Twenty hours as a half-time Pastor will be spent on the activities listed above and will vary from week to week. Our church wants to support the Pastor's boundaries and will actively support the Pastor in holding them to their role of 20-hours per week. Per Presbytery guidelines there will be 4 weeks of vacation and 2 weeks of study leave provided in the terms of call.

EVALUATION:

The Personnel Committee and Session will provide an ongoing system of support for the pastor throughout the year and the Personnel Committee will do an annual evaluation sixty days prior to the end of the pastor's covenant agreement.

COMPENSATION:

The base salary, including housing is \$30,000, and benefits will be paid per Presbytery requirements.